

### National Tree Day Risk Assessment Guidelines

<b>Area</b>	<b>Job Step</b> Break the job down into steps.	<b>Potential Hazard</b> What can harm you?	<b>Controls</b> What you are going to do to make the job as safe as reasonably practicable?	<b>Person Who Will Ensure This Happens</b>
Planting Site Ground Preparation	Weeding, ground preparation	<ul style="list-style-type: none"> <li>• Ground breaking/churning equipment</li> <li>• Chemicals used to kill grass, weeds</li> </ul>		
Planting Site Set-Up	Transport of tubestock/plants	<ul style="list-style-type: none"> <li>• Traffic hazard due to slow driving</li> <li>• Vehicle hitting obscured obstacle, holes, etc</li> <li>• Vehicle becoming bogged</li> <li>• Vehicle hitting people in parklands</li> </ul>		
Planting Site Set-Up	Unloading and laying out of plants/tubestock and planting equipment: trowels, gloves, buckets for watering etc	<ul style="list-style-type: none"> <li>• Injury due to repeated lifting, twisting and bending</li> </ul>		
Food Stalls	Set up/Operation/Pack up of food stalls	<ul style="list-style-type: none"> <li>• Injury to back and limbs when constructing stalls etc</li> <li>• Injury due to use of BBQ, Boiling water for coffee, microwave oven</li> </ul>		
Planting	Planting of tubestock/plants	<ul style="list-style-type: none"> <li>• Injury to back, limbs and fingers</li> <li>• Exposure to elements including soil-born organisms</li> <li>• Bites or stings</li> </ul>		
Planting/Aftercare	Watering of tubestock	<ul style="list-style-type: none"> <li>• Injury to back from carrying leaden bucket</li> </ul>		

		<ul style="list-style-type: none"> <li>Slipping on wet/slippery or muddy ground</li> </ul>		
Planting/Aftercare	Installing tree guards	<ul style="list-style-type: none"> <li>Injury from hammering stakes in ground</li> </ul>		
Site Pack Up and Departure	Packing up of site	<ul style="list-style-type: none"> <li>Injury due to tripping on left over equipment</li> </ul>		

National Tree Day is organised by Planet Ark in partnership with Toyota Australia

