



national tree day

PLANET ARK TOYOTA

Schools

A guide to planning your National Tree Day

Contents

01 About

02 Why get involved

03 Activity guide

04 Getting started

05 Resources

06 Event planner



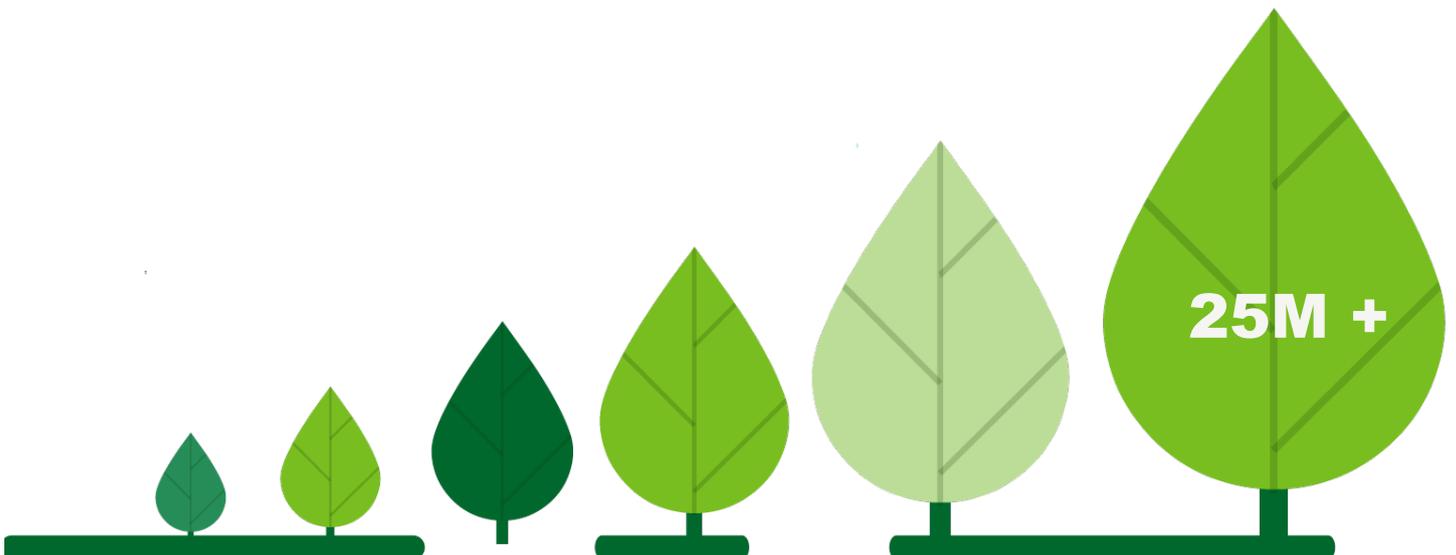
About

National Tree Day started in 1996 and has grown into Australia's largest community tree-planting and nature care event. It's a call to action for all Australians to get their hands dirty and give back to the community.

Each year over 3,000 preschools, kindergartens, primary and high schools across Australia participate in Schools Tree Day to plant seedlings and restore thousands of hectares of unique Australian landscape.

Over 25 million trees have been planted by more than 4 million people, and this number continues to grow with the help of dedicated volunteers around the country.

While every or any day can be Tree Day, we celebrate Schools Tree Day and National Tree Day on the last Friday and last Sunday in July. It is an opportunity to recognise the hard work of communities around Australia and their ongoing commitment to the environment.



Why get involved



Why get involved

- To **connect** your students with nature
- To **inspire** the next generation by participating in a national environmental activity
- To **inform** your students about environmental stewardship
- To **develop** your School Environmental Management Plan (SEMP)
- To **educate** and foster the next generation - educational resources and lesson plans available

How to get involved

- **Host** a community planting activity
- **Regenerate** degraded natural areas in your local community
- **Celebrate** with fun environmental activities such as native bush tucker food stalls, composting workshops, a BBQ and games

Activity guide

A few ideas to get your Tree Day started



Have a 'Wear Green' day where students and staff wear a green item of clothing or accessory to school.



Invite parents to donate a tree on behalf of their children.



Take your students on a guided bushwalk and educate them on local bushland and wildlife.



Create an ongoing tree and plant care program with your students.



Start a Green Team!



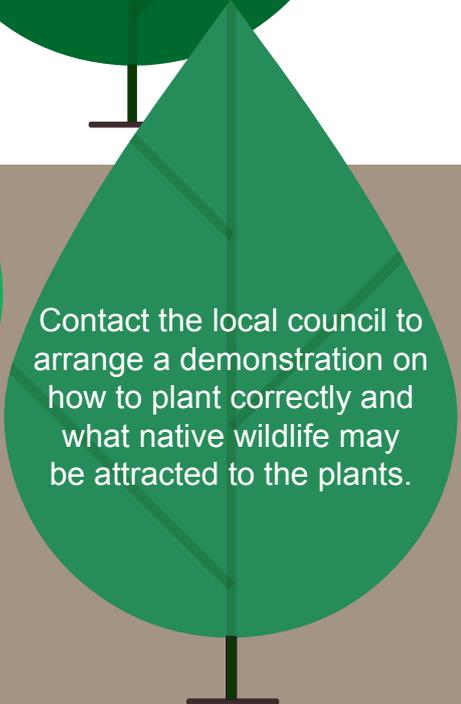
Get the parents involved in fundraising opportunities as well on on-site help to manage events.



Arrange a visit from a ranger or local council representative. They may be able to provide you with information and tools for your event.



Have a week dedicated to environmental awareness. Download our educational lesson plans for your students to learn more about the environment.



Contact the local council to arrange a demonstration on how to plant correctly and what native wildlife may be attracted to the plants.

Getting started

As a Site Coordinator

How
to get
started...



1 Nominate a site coordinator

This can be a teacher, parent or staff member. They will be in charge of:

- Registering the event
- Sourcing plants
- Event logistics
- Reporting results



2 Choose a date

Each year Schools Tree Day is held on the last Friday of July, with National Tree Day held on the last Sunday of July. We understand this date may not suit every school because of prior commitments or weather conditions. You can hold a Tree Day event at any time of the year – remember to register with Planet Ark.



3 Find a site

Pick a planting site within your school, if you have limited space consider regenerating degraded areas. There's plenty of ways your school can get involved in Tree Day - see the activity guide.

Please note: Planet Ark does not supply plants.

For more info on sourcing plants visit <http://treeday.planetark.org/coords>



4 Register your event

Register online at <http://treeday.planetark.org> or call 1300 88 5000

Once you've registered with Planet Ark you will have access to digital tools and resources digitally. It also means that we can keep a record of your efforts and results to be included in state and national totals.

Note: Option to receive a schools pack is available upon registration. If you register your event less than 10 days before the actual day, we will not be able to send you support materials in time for your event.



5 Prepare for the day

Use the Coordinator's Toolkit and event planner to prepare for the day. Remember to tell your students what they need to bring such as suitable clothing, gloves, sturdy footwear, sunscreen, hats, equipment, drinks and snacks.



6 Report you results

Make your effort count and report your results to the Tree Day support team:

- How many students participated?
- How many plants were planted?

<http://treeday.planetark.org/coords>

05 Resources

Ask your local community to get involved

Your local council or community nursery may be able to help by supplying native seedlings or plants. Some may even be able to provide buckets and shovels for the day or help with site preparation and maintenance. Get in touch with your local council or support group as early as possible. Check with your local Toyota dealership to see if they are available to support your Tree Day activity.

Still not sure where to find plants? Call our National Tree Day Hotline on 1300 88 5000 or visit <http://treeday.planetark.org/coords/resources.cfm> and check the Offers of Help page.

Planet Ark recommends that you plant local natives. Local natives are perfectly suited to the local soil type and climate, and they're also great for wildlife. To find plants native to your local area call your council.

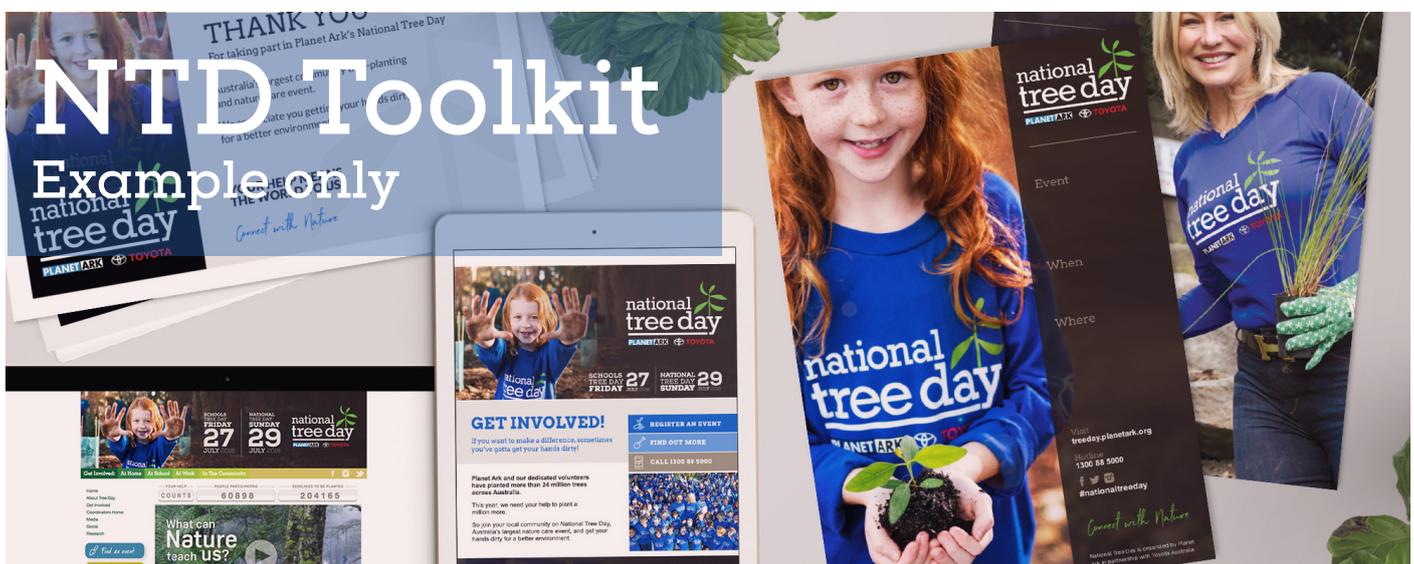
Please note: Working with Children procedures must be implemented and adhered to.

Access Educational Resources

Turn your Schools Tree Day actions into classroom learning by accessing our free lesson plans and educational resources.

Head to the National Tree Day website to find out more.

<http://treeday.planetark.org>



Event planner

Pre-event

Now that you are registered it's time to start planning:

- Recruitment of your volunteers
- Organising native trees, shrubs, groundcovers or grass seedlings for your site – reach out to local nurseries for support
- Organising tools & equipment, gardening gloves, shovels, stakes, tree guards or used milk cartons to protect seedlings
- Organising a first aid kit and a qualified first aider for the day
- Organising your event signage – so people know where and when your event will be held
- Organising rubbish bins or bags to keep the site clean
- Ensure you have access to water at the site & toilet facilities if required
- Print out copies of the Volunteer Registration forms and Accident/Incident forms all forms available at <http://treeday.planetark.org/coords>

Event

- Event set up
- Carry out a site walk through ahead of event to ensure the site is safe
- Set up registration desk and ensure Volunteer Registration forms and Photo-release forms are completed by all volunteers present
- Capture the day and share with our Tree Day community use #NationalTreeDay @planetark on Instagram and @NationalTreeDay on Facebook

Post-event

- Make your efforts count and report your results to the National Tree Day team at <http://treeday.planetark.org/coords>

Please note this is a guide only of things to consider in planning your event.





TREE DAY SUPPORT TEAM CONTACT DETAILS

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