



Connect with Nature



on National Tree Day

Community Guide

A guide to planning your
National Tree Day



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The true meaning of life is to plant trees under whose shade you do not expect to sit.

- Nelson Henderson

01 About

Established in 1996, National Tree Day has grown into Australia's largest community tree planting and nature care event. The program is a call to action for all Australians to get their hands dirty and give back to their community.

Each year, around 300,000 people volunteer their time to engage in environmental activities that educate Australians about the world around them.

More than 3000 preschools, kindergartens, primary and high school students participate nationwide each year. Activities range from planting bush tucker gardens to building habitat for native wildlife, nature play and more.

It's a day to venture outdoors, get to know your community and, most importantly, have fun!

Over **26 million trees** have been planted by more than **5 million people**, and this number continues to grow with the help of dedicated volunteers around the country.

While every or any day can be Tree Day, Schools Tree Day and National Tree Day are held on the last Friday and Sunday of July, respectively. Our community up in the Northern part of Australia celebrate Tropical Tree Day on the first Sunday in December, each year.

National Tree Day is an opportunity to recognise the hard work of communities around Australia and celebrate their ongoing commitment to the environment.



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The best time to plant a tree was 20 years ago. The second best time is now.

- Chinese Proverb

02 Why get involved



Why get involved

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To **connect** with your community and nature



To **inspire** your community to make a positive change



To **inform** your community about environmental issues and encourage them to take part in future conservation of your local area



To **educate** and foster good environmental stewardship in the next generation

How to get involved

.....



Host a community planting activity



Volunteer at a site



Donate to The Seedling Bank



To learn more, email treeday@planetark.org



Volunteer



Coordinate

Volunteer

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Become a National Tree Day volunteer at a public site to join others in restoration and regeneration. See the steps on the next page about how to get started as a volunteer.

Become a Site Coordinator

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Become a site coordinator to run your own Tree Day site. The site coordinator will be responsible for organising and hosting the Tree Day site/event.

Note: When registering your Tree Day site you can choose to run a private or public site

PLEASE NOTE

Planet Ark does not supply plants for community plantings. For information on sourcing plants, simply **visit our website**.

Site coordinators are eligible to apply for a Seedling Bank grant, when available. To learn more, please **visit our website**.



As a volunteer

Steps for Volunteers



Step 1

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Find a site



You can find a site near you by entering your postcode on the **National Tree Day website**.

Note: If there are no sites listed in suburbs near you check the website regularly to see if any new sites are listed.

Step 2

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Contact the site coordinator



Contact the site coordinator to let them know that you will be attending and they will tell you what you need to bring on the day.



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The creation of a thousand forests is in **one acorn**.

- Ralph Waldo Emerson



Steps for Site Coordinators



Step 1

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Choose a date



Schools Tree Day and National Tree Day are held on the last Friday and Sunday of July, respectively. If this is not an ideal time to plant in your area, Tree Day activities can take place on any date – remember to register with Planet Ark.

Step 2

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Find a site



You need to determine who owns your site. If that's not you, seek permission from the local council or private landholder to plant there.

You don't have to be planting trees to get involved with National Tree Day – we encourage groups who are working on bush regeneration, coastal and dune care and any other nature preservation activity to register for National Tree Day.

Step 3

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Register your event



Go to the **National Tree Day website** to register:

- Estimated number of volunteers
- Estimated number of plants
- Event details

You can register as a public site or private site. If you register as a public site the event will be visible on the Tree Day website.

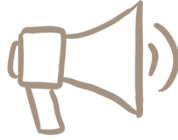
Please note: registration is necessary to receive support materials for your Tree Day activity and for your volunteers to be insured.



Step 4

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Promote your event



- Advertise your event in the local community
- Consider creating a Facebook event to track the amount of attendees and help manage expected numbers
- Contact your community newspaper, reach out to your local council and inform local residents about your event.

You can access National Tree Day promotional material in the **Coordinator's Toolkit**.

Step 5

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Prepare for the day



Use the Coordinator's Toolkit and event planner to prepare for the day. Send a reminder to your volunteers about what they need to bring, such as suitable clothing, gloves, sturdy footwear, sunscreen, hats, equipment, drinks and snacks, hand sanitiser.

Please note: Working with Children procedures must be implemented and adhered to.

Step 6

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Report your results



Make your effort count and report your results to the Tree Day support team **on our website**.

Activity ideas

1

Include kids activities at your Tree Day site. This is a great incentive for families to get involved; ask them to do a tree count, environmental treasure hunt or scavenger hunt.

2

Have a BBQ and/or entertainment to add to the social side of the event.

3

Collaborate with local suppliers of green products and ask them to have a stand at your event.

4

Have a Q&A stall where budding gardeners can ask questions about the local area and how best to care for it.

5

Get involved with Shools Tree Day. You can do this by providing plants and/or labour to help schools with their environmental projects. This is a great way to foster a sense of public space ownership by students.

6

Provide composting or worm farming workshops. Consider asking your local council or local suppliers to supply subsidised worm farms or compost bins.

7

Invite your local nursery to do a native plant giveaway. This is a great way to educate local residents about what to plant in the backyard.

8

Collaborate with local Lion's groups or Men's Shed groups.



Pre-Event

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Now that you are registered, it's time to start planning:

- Gather your organisational team. Together, work out a plan for your event: date, location, number of attendees, etc.
- Recruit your volunteers
- Organise native trees, shrubs, groundcovers or grass seedings for your site - reach out to local nurseries for support
- Organise tools & equipment, gardening gloves, shovels, stakes, tree guards or used milk cartons to protect seedlings
- Organise a first aid kit and a qualified first aider for the day
- Organise your event signage so people know where and when your event will be held
- Organise rubbish bins or bags to keep the site clean
- Print out copies of the Volunteer Registration forms and Accident/ Incident forms. All forms available on **our website**
- Ensure you have access to water at the site and toilet facilities if required
- The day before, send a reminder to volunteers about what to bring on the day relevant for your activity

Event

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- Event set up
- Carry out site walk-through ahead of event to ensure site is safe
- Set up registration desk, ensure Volunteer Registration forms and Photo-release forms are completed by all volunteers present
- Capture the day and share with our Tree Day community, tagging @nationaltreeday or @planetark on Instagram and Facebook
#nationaltreeday #connectwithnature

Post-event

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- Make your efforts count and report your results to the Tree Day Support team on **our website**

PLEASE NOTE

This is intended as a guide only of things to consider in planning your event.

Planting Resources

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Ask your local community to get involved

Your local council or community nursery may be able to help by supplying native seedlings or plants. Some may even be able to provide buckets and shovels for the day or help with site preparation and maintenance. Get in touch with your local council or support group as early as possible. Check with your local Toyota dealership to see if they are available to support your Tree Day activity.

Still not sure where to find plants? Call our National Tree Day Hotline on **1300 88 5000** or [visit our website and check the Offers of Help page.](#)

Planet Ark recommends that you plant local natives. Local natives are perfectly suited to the local soil type and climate, and they're also great for wildlife. To find plants native to your local area call your council.

Extra Resources

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We have loads of resources to help make your National Tree Day a success.

Please [visit the toolkit on our website](#) to access:

- Posters
- Participation Certificates
- Web graphics
- Activity sheets
- Lesson plans
- Paperwork



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I'm planting a tree to teach me to gather strength from my deepest roots.

- Andrea Koehle Jones



Here I sit.
Beneath a tree.
Heartbeat calm.
Soul hums free.


- Angie Weiland-Crosby

Tree Day Support Team Contact Details

 1300 88 5000

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